



Camped Up: Parent Manual

Welcome to our camp family! All of us at Camped Up look forward to an exciting and wonderful summer of laughter and memories that will last a lifetime. Please read through this parent manual to gain a better understanding of what to expect this summer. The information provided here is important and we hope you will take the time to read it carefully. Should you have any questions at all, please do not hesitate to contact us at your earliest convenience. Our phone lines and inboxes are always open.

CAMPER AGES

Camp is for children ages 3 and above. **Please note that all campers must be at least 3 years old by June 1st in order to attend camp. In addition, campers must be potty trained and able to handle a full day program.

CAMP TIMES

The Camp program operates from 9:00 AM to 3:00 PM, with academic hour available from 3 PM to 4 PM. (Additional fee required for academic hour)

CAMP TUITION

Weekly Rate : \$750.00, early bird price if enrolled by 5/1, \$695.00.

There is a one-time \$25.00 registration fee per child that includes two camp t-shirts.

REGISTRATIONS, CANCELATIONS AND REFUNDS

Registration has already begun and space will be limited. Once a week is full, we will start a waiting list and will let you know should a space open up. Full payment is due upon registration. There is also a one-time Non-Refundable registration fee of \$25, which includes two camp t-shirts. We accept Visa, MasterCard, American Express, and Discover Card.

ALL requests for cancelations or changes must be informed in writing via email to

info@campedup.com. Cancellations made by June 1st will be refunded in full (less the registration fee). If you do not submit it in writing by June 1st, you will be responsible for all fees as space is limited. We will however, always offer a credit towards a future week (if space is available) or for the following summer.

CAMPER ENROLLMENT FORM AND HEALTH HISTORY FORM

You will be prompted to complete an Enrollment Form and Health History Form when you register online. Please make sure you fill in all the necessary information at the time you enroll. We must have your enrollment and health history form filled out in order for your child to attend camp. If you have any trouble accessing the online registration and health form, please contact us at 877-818-5027 and we will be more than happy to walk you through the online system or provide you with a hard-copy version of the forms.

ARRIVAL AND PICK UP PROCEDURE

Parents (or the authorized guardian listed on the enrollment form) must check-in and check-out their children to camp.

For their safety, children are not allowed to be dropped off, or check themselves in or out. If you would like to pick up your child before normal camp dismissal, please inform the camp director, so that we can have your child ready to depart on time. You may arrive up to 15 minutes before 9 AM and pick up 15 minutes after 3 PM.

WHAT TO PACK

Camp t-shirts must be worn each day at camp. Two shirts will be provided for you on the first day of camp. Additional shirts may be purchased from the Director for an additional \$15 each. Campers should dress in comfortable shorts, the official camp t-shirt and sneakers each day.

The following items should be brought to camp each day in a backpack:

- (1) Backpack
- (2) Water Bottle
- (3) Extra Snacks (Optional)
- (4) Long sleeve t-shirt or sweatshirt should it be cold inside the Synagogue

On certain days of the summer there may be a special theme or event that might require you to pack something extra such as a plain white t-shirt for tie-dying or a fun hat for a crazy hat day. Your director will let you know every Monday morning what the week's schedule includes so that you and your camper can be prepared!

iPods, Gameboys, books, etc. are allowed if your child is at camp prior to 9:00 AM and after 3:00 PM. These are the only times that these items will be allowed to be used at camp. Please remember that Camped Up is not responsible for any items brought to camp. All lost items or left items will be returned to their owners. If items are not labeled and we cannot locate the owner, the items will be donated at the end of the summer. PLEASE MAKE SURE TO LABEL EVERYTHING.

WHAT “NOT” TO PACK

Any shoes with wheels (Heely’s), expensive jewelry or items with sentimental value are strictly prohibited.

LUNCH AND SNACKS

A kid-friendly lunch will be provided for each camper. Otherwise, you are welcome to pack a lunch for your child in a cooler or backpack. All campers will receive a morning and afternoon snack provided by Camped Up.

Please note that we are a “Nut Aware” camp. We ask that you do not send your child with any food that contains nuts. PLEASE MAKE SURE TO INFORM US IF YOUR CHILD HAS ANY FOOD ALLERGIES OR DIETARY RESTRICTIONS.

CAMPER EXPECTATIONS

Parents, please discuss the following Camp Rules with your child before the start of the camp season.

CAMPER RULES:

1. Stay with your group and listen to your counselors at all times.
2. Be courteous with the words you use. Inappropriate language will not be tolerated.
3. Keep your hands and feet to yourself at all times.
4. Be respectful of others’ belongings. Do not take anything that is not yours.
5. Respect your environment by throwing out all trash, and returning equipment to its proper place after use.
6. Always follow the Golden Rule – Treat others as you wish to be treated.
7. Laugh and Smile every day.
8. You are at camp to have a fun, safe and exciting time, make new friends, try new activities, and feel great about yourself.

DISCIPLINE

Camped Up reserves the right to dismiss any camper for inappropriate or unsafe behavior. The camp director will always make an effort to discuss and resolve any issues with a camper with their parent(s) or guardian(s). If a problem persists and cannot be corrected, the decision to dismiss a camper will be made by the camp director. No refunds will be given for children who are dismissed from camp.

THE CAMP STAFF

Your camp staff is some of the finest and caring adults. They are teachers, educators, coaches and college students usually majoring in education or other related fields. Each camp has a camp director and general counselors. All staff members are CPR and First Aid certified and have undergone a thorough hiring process including background and reference checks. They attend orientation with Camped Up and adhere to our strict code of ethics. Should there ever be an issue with a staff member, please do not hesitate to contact us immediately and we will resolve any issues you may have. Positive feedback is always welcome as well.

ILLNESS AND EMERGENCY PROCEDURES

If your child wakes up ill, please keep him or her at home for the day. We ask for your consideration for the health of all of our campers and staff. If a child is injured or becomes ill during the camp day, you will be notified. If the illness or injury is significant to the extent that your child can no longer participate in camp activities, you will be notified immediately and asked to pick up your child.

In the unlikely event that an injury or illness requires emergency care, you will be notified immediately. The director will contact 911, and paramedics will transport your child with an accompanying staff member to an emergency care facility. Parents or the designated guardian will be responsible for any medical fees incurred.

We strongly encourage you to administer any regular medication your child takes at home. However, if it is the case that your child must receive a dose of his or her medication during camp hours, please bring the medication in its original labeled container and hand it directly to the camp director. Please attach a note to the container that includes the following information:

- ☐ Name of Camper
- ☐ Camper Age
- ☐ Name of Licensed Prescriber and Telephone
- ☐ Name of Medication
- ☐ Dose to be given at camp

☐ Specific directions or precautions on how the medication should be taken

☐ Possible side effects/adverse reactions

☐ Parent/Guardian signature along with a statement that gives permission to the camp director to administer the medication to your child.

In the case of severe weather, Camped Up reserves the right to cancel any activities that may endanger our campers.

CONTACTING YOUR CAMP DIRECTOR

Should you need to contact your camp director, please call the Camped Up Office at 877-818-5027 and we will relay the message to them and have them return your call.

CUSTOMER SERVICE AND QUESTIONS

Our number one goal is to ensure that all of our campers, parents and families' experiences are the best that they can be. We want to exceed all of your expectations and provide you with any help that you need. Please do not hesitate to contact us at your convenience by phone at 877-818-5027 or by email at info@campedup.com.

Camped Up National Corporate Office:
Phone: 877.818.5027 Fax: 877.334.4329
Email: info@campedup.com
www.campedup.com

New York Office (Mail only):
304 West 75th Street, Suite 8C
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